



Pilbara Community

LEGAL SERVICE

PILBARA COMMUNITY LEGAL SERVICE INC.

ABN 43 336 581 511

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2024

**CONTENTS PAGE
FOR THE YEAR ENDED 30 JUNE 2024**

BOARD OF MANAGEMENT'S DECLARATION	2
CERTIFICATE BY MEMBERS OF THE BOARD	3
AUDITOR'S INDEPENENCE DECLARATION	4
INDEPENDENT AUDITOR'S REPORT	5
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME	7
STATEMENT OF FINANCIAL POSITION	8
STATEMENT OF CHANGES IN EQUITY	9
STATEMENT OF CASH FLOWS	10
NOTES TO THE FINANCIAL STATEMENTS	11

BOARD OF MANAGEMENT'S DECLARATION FOR THE YEAR ENDED 30 JUNE 2024

The Board of Management (the Board) of the Association declare that:

The financial statements, comprising the Statement of Profit or Loss and Other Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, and Statement of Cash Flows and accompanying notes, are in accordance with the *Associations Incorporation Act 2015 (WA)* and:

a. Comply with Australian Accounting Standards - *AASB1060: General Purpose Financial Statements - Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities* and the *Australian Charities and Not-for-profits Commission Act 2012*; and

b. Give a true and fair view of its financial position and of its performance for the financial year ended 30 June 2024.

This declaration is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Dated this day of 16 October 2024

Emma Dumbrell

Emma Dumbrell
Treasurer

Brian Howarth

Brian Howarth
Chairperson

**CERTIFICATE BY THE BOARD OF MANAGEMENT
FOR THE YEAR ENDED 30 JUNE 2024**

I, Emma Dumbrell of 39 Oleander Place, Wickham WA 6720 and

I Brian Howarth of 11 Marrimarri Parade, Baynton WA 6714 certify that:

- a. We attended the annual general meeting of the Association held on 16 October 2024; and
- b. The financial statements for the year ended 30 June 2024 were submitted to the members of the Association at the annual general meeting.

Dated this day of 16 October 2024

Emma Dumbrell

Emma Dumbrell
Treasurer

Brian Howarth

Brian Howarth
Chairperson

**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND
NOT-FOR-PROFITS COMMISSION ACT 2012 AND
SECTION 80 OF THE ASSOCIATIONS INCORPORATION ACT 2015 (WA)
TO THE MEMBERS OF PILBARA COMMUNITY LEGAL SERVICES INC.**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2024, there have been no contraventions of:

- i. the auditor independence requirements of the *Associations Incorporation Act 2015 (WA)* and *Australian Charities and Not-for-Profits Commission Act 2012* in relation to the audit; and
- ii. any applicable code of professional conduct in relation to the audit.



GREG GODWIN
PARTNER



MOORE AUSTRALIA AUDIT (WA)
CHARTERED ACCOUNTANTS

Signed at Perth this 16th day of October 2024.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PILBARA COMMUNITY LEGAL SERVICES INC.

Report of the Audit of the Financial Report

Opinion

We have audited the financial report of Pilbara Community Legal Services Inc. ("the Association"), which comprises the statement of financial position as at 30 June 2024, the statement of profit or loss, and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of material accounting policy information, Board of Management's declaration and the certification by the Board of Management.

In our opinion, the accompanying financial report of the Association is in accordance with the *Associations Incorporation Act 2015 (WA)* and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)*, including:

- (i) giving a true and fair view of the Association's financial position as at 30 June 2024 and of its financial performance for the year then ended; and
- (ii) that the financial records kept by the Association are such as to enable financial report to be prepared in accordance with Australian Accounting Standards – AASB 1060: *General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements of Division 80 of the *Associations Incorporation Act 2015 (WA)*, Section 60-40 of the ACNC Act and the ethical requirements of the Accounting Professional & Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the ACNC Act, *Associations Incorporation Act 2015 (WA)* and the ethical requirements of the Accounting Professional & Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code), which has been given to the Board Members, would be in the same terms if given to the Board members as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – AASB 1060: *General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2*, the *Associations Incorporation Act 2015 (WA)*, the ACNC Act and for such internal control as the Board determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of Management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Management Committee either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF PILBARA COMMUNITY LEGAL SERVICES INC. (CONTINUED)**

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of the users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standard Board website at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This description forms part of our audit report.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Section 60-45(3)(b) of the ACNC Act, in our opinion there are no deficiency, failure or shortcoming in respect of the matters referred to in Section 60-30(3)(b),(c) or (d) of the ACNC Act.



GREG GODWIN
PARTNER



MOORE AUSTRALIA AUDIT (WA)
CHARTERED ACCOUNTANTS

Signed at Perth this 30th day of October 2024.

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024	2023
		\$	\$
Income			
<u>Operating activities:</u>			
Grants and donations	3	4,012,381	4,166,735
<u>Non-operating activities:</u>			
Interest received	3	13,661	7,677
Other income	3	38,012	10,608
Total Income		4,064,054	4,185,020
Expenses			
<u>Operating activities:</u>			
Advertising, promotion and event costs	4(a)	(23,147)	(21,288)
Depreciation expenses	4(b)	(114,183)	(145,899)
Employee benefits expenses	5(a)	(2,978,289)	(3,100,388)
Office and administration expenses	4(c)	(585,348)	(474,782)
Other program operating expenses	4(d)	(138,834)	(113,284)
Rent and variable outgoings	4(e)	(200,225)	(224,686)
Travel and motor vehicle expenses	4(f)	(111,201)	(121,994)
<u>Non-operating activities:</u>			
Bad debts		(237)	-
Other expenses		20	-
Total Expenses		(4,151,444)	(4,202,321)
Current year deficit before income tax		(87,390)	(17,301)
Income tax expense	1(b)	-	-
Current year deficit after income tax		(87,390)	(17,301)
Other comprehensive income			
Other comprehensive income		-	-
Total other comprehensive income for the year		-	-
Total comprehensive loss attributable to members of the association		(87,390)	(17,301)

The above Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the accompanying notes.

**STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024	2023
		\$	\$
ASSETS			
Current Assets			
Cash and cash equivalents	6	1,822,413	1,816,869
Accounts receivable and other debtors	7	10,626	9,925
Other current assets	8	155,111	158,471
Total Current Assets		1,988,150	1,985,265
Non-Current Assets			
Property, plant and equipment	9	2,585,782	2,605,447
Total Non-Current Assets		2,585,782	2,605,447
TOTAL ASSETS		4,573,932	4,590,712
LIABILITIES			
Current Liabilities			
Accounts payable and other payables	10	198,783	240,653
Contract and other liabilities	11	710,675	582,043
Employee provisions	5(b)	100,989	116,700
Total Current Liabilities		1,010,447	939,396
Non-Current Liabilities			
Employee Provisions	5(b)	31,423	31,866
Total-Non-Current Liabilities		31,423	31,866
TOTAL LIABILITIES		1,041,870	971,262
NET ASSETS		3,532,062	3,619,450
EQUITY			
Retained surplus		3,532,062	3,619,450
TOTAL EQUITY		3,532,062	3,619,450

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024**

	Retained Surplus	Total Equity
	\$	\$
At 1 July 2022	3,636,751	3,636,751
Net deficit for the year	(17,301)	(17,301)
Other comprehensive loss for the year	-	-
Total comprehensive loss attributable to members of the association for the year	(17,301)	(17,301)
At 30 June 2023	3,619,450	3,619,450
	Retained Surplus	Total Equity
	\$	\$
At 1 July 2023	3,619,450	3,619,450
Net deficit for the year	(87,390)	(87,390)
Other comprehensive loss for the year	-	-
Total comprehensive loss attributable to members of the association for the year	(87,390)	(87,390)
At 30 June 2024	3,532,062	3,532,060

The above Statement of Changes in Equity should be read in conjunction with the accompanying financial statements.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024	2023
		\$	\$
Cash flows from operating activities			
Operating grants received and other service income		4,053,053	4,061,251
Donations received	3	-	40
Payments to suppliers, contractors & employees		(3,966,652)	(4,165,095)
Interest received	3	13,661	7,677
Interest paid		-	-
Net cash used in operating activities		<u>100,062</u>	<u>(96,127)</u>
Cash flows from investing activities			
Payments for property, plant and equipment	9(a)	(94,518)	(6,625)
Net cash used in investing activities		<u>(94,518)</u>	<u>(6,625)</u>
Net increase in cash and cash equivalents		5,544	(102,752)
Cash and cash equivalents at the beginning of the year		1,816,869	1,919,621
Cash and cash equivalents at the end of the year	6	<u>1,822,413</u>	<u>1,816,869</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

1. GENERAL INFORMATION	12
2. CHANGES IN ACCOUNTING POLICIES	14
3. REVENUE AND OTHER INCOME	15
4. EXPENSES	18
5. EMPLOYEE BENEFITS EXPENSE	20
6. CASH AND CASH EQUIVALENTS	22
7. ACCOUNTS RECEIVABLE AND OTHER DEBTORS	23
8. OTHER ASSETS	24
9. PROPERTY, PLANT AND EQUIPMENT	25
10. ACCOUNTS PAYABLE AND OTHER PAYABLES	28
11. CONTRACT AND OTHER LIABILITIES	29
12. LEASES	30
13. COMMITMENTS	31
14. RELATED PARTY DISCLOSURES	31
15. KEY MANAGEMENT PERSONNEL COMPENSATION	31
16. CONTINGENT LIABILITIES AND CONTINGENT ASSETS	31
17. SUBSEQUENT EVENTS	31
18. ASSOCIATION DETAILS	32
19. AUDITOR'S REMUNERATION	33
20. FINANCIAL RISK MANAGEMENT	34

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. GENERAL INFORMATION

This note provides a list of the significant accounting policies adopted in the preparation of these financial statements to the extent they have not already been disclosed in the other notes below. These policies have been consistently applied to all the years presented, unless otherwise stated.

a) Basis of Preparation and Statement of Compliance

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Simplified Disclosures of the Australian Accounting Standards Board (AASB), the *Associations Incorporation Act 2015 (WA)*, and the Australian Charities and Not-for-profits Commission Act 2012. The Association is a not-for-profit entity for the purpose of preparing the financial statements.

The Association applies Australian Accounting Standards – Simplified Disclosures in accordance with *AASB 1060 General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities*.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar. The report is presented in Australian dollars.

MATERIAL ACCOUNTING POLICY INFORMATION

b) Income tax

No provision for income tax has been raised as the Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

c) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST except:

- i) where the GST incurred on a purchase of goods and services is not recoverable from the taxation authority, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item as applicable; and
- ii) receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financial activities, which are recoverable from, or payable to, the taxation authority, are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. GENERAL INFORMATION (continued)

d) Comparative information

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

e) Going concern

The financial statements have been prepared on the basis of going concern which contemplates the continuity of normal business activities and the realisation of assets and settlement of liabilities in the normal course of business.

f) Financial instruments

Recognition of financial assets and liabilities

Financial assets and financial liabilities are recognised when the Association becomes a party to the contractual provisions of the financial instrument. For financial assets, this is the date that the Association commits itself to either the purchase or sale of the asset.

Derecognition of financial assets and liabilities

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the statement of financial position.

g) Critical accounting estimates and judgments

i) Revenue Recognition Performance obligations under AASB 1

For the purpose of measurement, AASB 15: Revenue from Contracts with Customers is applied to all grants and agreements that are considered by Management to be enforceable and have specified conditions and criteria. Where AASB 15 does not apply, AASB 1058 or the relevant Australian Accounting Standard is applied to measure the revenue of the Association (Refer to Note 3).

ii) Lease term and Option to Extend under AASB 16

The lease term is defined as the non-cancellable period of a lease together with both periods covered by an option to extend the lease if the lessee is reasonably certain to exercise that option; and also periods covered by an option to terminate the lease if the lessee is reasonably certain not to exercise that option. The options that are reasonably going to be exercised is a key management judgement that the Association will make. The Association determines the likeliness to exercise the options on a lease-by-lease basis looking at various factors such as which assets are strategic and which are key to future strategy of the Association. (Refer to Note 12 and Note 13).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

2. CHANGES IN ACCOUNTING POLICIES

New and amended accounting standards and interpretations adopted by the Association

There are no new standards and amendments being adopted or applied by the Association for the annual reporting period commencing 1 July 2023.

Voluntary change in accounting policy adopted by the Association

In the current year the Association has not voluntarily changed the recognition and measurement method used for land and buildings in the financial report from the revaluation method to the cost method.

New and amended accounting standards and interpretations not yet adopted by the Association

At the date of authorisation of the financial statements there are no relevant new or amended accounting standards and interpretations that have been issued and not yet adopted by the Association.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

3. REVENUE AND OTHER INCOME

	<u>2024</u>	<u>2023</u>
	\$	\$
Income		
<u>Grants and donations:</u>		
Grant Income	4,012,381	4,166,695
Donations	-	40
	<u>4,012,381</u>	<u>4,166,735</u>
 <u>Other gains / (losses)</u>		
Disposal / sale of property, plant and equipment	-	-
 <u>Other income:</u>		
Rental income	22,631	9,608
Other income	15,381	1,000
	<u>38,012</u>	<u>10,608</u>
 Interest received	13,661	7,677
	<u>51,673</u>	<u>18,285</u>
 Total Income	<u><u>4,064,054</u></u>	<u><u>4,185,020</u></u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

3. REVENUE AND OTHER INCOME (continued)

Revenue Recognition

Revenue is recognised and measured at the fair value of the consideration received or receivable to the extent it is probable that the economic benefits will flow to the Association and the revenue can be reliably measured.

Operating Grants

When the Association receives operating grant revenue it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15. When both of these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant;
- recognises a contract liability for consideration received in respect of unsatisfied performance obligations and reports these amounts as 'Deferred service income' under 'Contract and other liabilities' in the statement of financial position (refer Note 11); and
- recognises revenue as it satisfies its performance obligations over the grant period.

Similarly, if the Association satisfies a performance obligation before it receives the consideration, the Association recognises either a contract asset or a receivable in its statement of financial position, depending on whether something other than the passage of time is required before the consideration is due.

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Association:

- recognises the grant revenue and other revenue in accordance with AASB 1058; recognised at their fair value when the income is received;
- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (for example, AASB 9, AASB 16, AASB 116 and AASB 138);
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions or revenue); or
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

Capital Grant

When the Association receives a capital grant, it recognises a liability for the excess of the initial carrying amount of the financial asset received over any related amounts (being contributions by owners, lease liability, financial instruments, provisions or revenue) recognised under other Australian Accounting Standards. The Association recognises income in profit or loss when or as the Association satisfies its obligations under the terms of the grant.

Donations

Donations collected, including cash, are recognised as revenue when the Association gains control or economic benefits are probable and the amount of the donation can be measured reliably.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

3. REVENUE AND OTHER INCOME (continued)

Interest revenue

Interest income is recognised using the effective interest rate method.

All revenue is stated net of Goods and Services Tax (“GST”).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

4. EXPENSES

a) Advertising, promotion and event costs

	2024	2023
	<u>\$</u>	<u>\$</u>
Advertising and promotion expenses	(11,833)	(12,448)
Functions and events	(11,314)	(8,840)
	<u>(23,147)</u>	<u>(21,288)</u>

Advertising and promotional expenditures incurred to promote activities of the Association and hosting community events.

b) Depreciation expenses

	2024	2023
	<u>\$</u>	<u>\$</u>
Depreciation	(114,183)	(145,899)
	<u>(114,183)</u>	<u>(145,899)</u>

c) Office and administration expenses

	2024	2023
	<u>\$</u>	<u>\$</u>
Accounting	(30,805)	(45,770)
Audit	(6,950)	(13,200)
Consulting fees	(59,206)	-
Insurance	(220,680)	(133,802)
IT and computer support services	(87,642)	(46,907)
Legal fees	(7,620)	(3,910)
Memberships and subscriptions	(25,051)	(43,846)
Office and administration expenses	(47,306)	(67,211)
Office cleaning	(34,968)	(38,918)
Printing and document management	(26,247)	(26,046)
Recruitment costs	(21,776)	(21,115)
Telephone and internet	(17,096)	(34,057)
	<u>(585,348)</u>	<u>(474,782)</u>

Office and administration expenses are recognised in the profit or loss upon utilisation of the service or at the date of their origin.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

4. EXPENSES (continued)

d) Other program operating expenses

	2024	2023
	\$	\$
Client disbursements	(46,859)	(21,191)
Goldfileds Community Legal Centre Inc.	(91,976)	(91,354)
Other program expenses	-	(739)
	<u>(138,834)</u>	<u>(113,284)</u>

e) Rent and variable outgoings

	2024	2023
	\$	\$
Property costs	(159,145)	(182,151)
Repairs and maintenance	(12,564)	(13,404)
Utilities	(28,516)	(29,131)
	<u>(200,225)</u>	<u>(224,686)</u>

f) Travel and motor vehicle costs

	2024	2023
	\$	\$
Travel expenses	(66,718)	(58,377)
Motor vehicle expenses	(44,483)	(63,617)
	<u>(111,201)</u>	<u>(121,994)</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

5. EMPLOYEE BENEFITS EXPENSE

a) Expenses recognised for employee benefits are summarised below:

	2024	2023
	\$	\$
Employee benefits provision	16,154	30,927
Fringe benefits expense	(12,182)	(23,972)
Other employee expenses	(2,971)	(6,738)
Staff training and development	(21,728)	(18,614)
Superannuation	(306,042)	(313,473)
Wages and salaries	(2,651,520)	(2,768,518)
	<u>(2,978,289)</u>	<u>(3,100,388)</u>

b) The liabilities recognised for employee benefits consist of the following amounts:

	2024	2023
	\$	\$
Employee provisions		
Current Liabilities		
Provision for annual leave entitlements	76,370	79,556
Provision for long service leave entitlements	24,619	37,144
	<u>100,989</u>	<u>116,700</u>
Non Current Liabilities		
Provision for long service leave entitlements	31,423	31,866
Total Provisions	<u>132,412</u>	<u>148,566</u>

Analysis of employee provisions - annual leave entitlements

	\$
Opening Balance 1/7/2023	79,556
Additional provisions raised during the year	253,938
Amounts used or impaired during the year	<u>(257,125)</u>
Closing Balance 30/06/2024	<u>76,370</u>

Analysis of employee provisions - long service leave entitlements

	\$
Opening Balance 1/7/2023	69,009
Additional provisions raised during the year	1,245
Amounts used or impaired during the year	<u>(14,212)</u>
Closing Balance 30/06/2024	<u>56,042</u>

Employee provisions – annual leave and long service leave entitlements

This provision represents amounts accrued for annual leave and long service leave.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

5. EMPLOYEE BENEFITS EXPENSE (continued)

Employee provisions – annual leave and long service leave entitlements

The provision for employee benefits represents amounts accrued for annual leave and long service leave.

Measurement

Provisions for employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, experience of employee departures and periods of service. Any re-measurements arising from experience adjustments and changes in assumptions are recognised in profit or loss in the periods in which the changes occur.

Current Liabilities

Employee annual leave and long service leave entitlements are classified as current liabilities where the Association does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlements; irrespective of when the actual settlement is expected to take place.

Non-Current Liabilities

The Association presents employee leave entitlements as non-current liabilities in the statement of financial position where the Association has an unconditional right to defer settlement for at least 12 months after the reporting period. The employee entitlements classified as non-current liabilities represents the provision of long service leave for employees who have not yet reached the service period to be entitled to the leave.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

6. CASH & CASH EQUIVALENTS

	2024	2023
	\$	\$
Cash at bank	1,322,413	954,143
Short-term investment - Term deposit	500,000	862,726
Cash and cash equivalents	1,822,413	1,816,869

i) Cash and cash equivalents include cash on hand and deposits held at-call with banks.

ii) Cash at bank is primarily non-interest bearing.

a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled in the statement of financial position as follows:

	2,024	2,023
	\$	\$
Cash and cash equivalents	1,822,413	1,816,869

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

7. ACCOUNTS RECEIVABLE AND OTHER DEBTORS

	2024	2023
	\$	\$
Current		
Accounts receivable ⁽ⁱ⁾	2,200	-
Other debtors		
Rental bonds	-	5,060
GST receivable	8,426	4,865
	<u>8,426</u>	<u>9,925</u>
	<u>10,626</u>	<u>9,925</u>

i) Account receivables are generally paid on 30-day settlement terms and are recognised and carried at original invoice amount less an allowance for impairment. Account receivables are non-interest bearing.

Collectability of account receivables is reviewed on an ongoing basis. Individual debts that are known to be uncollectible are written off when identified. Accounts receivable and other debtors include amounts due in the ordinary course of business.

ii) The carrying amount of the accounts receivable and other receivables are considered a reasonable approximation of fair value as the financial assets (which are measured at amortised cost) are expected to be paid within six to twelve months, such that the effect of any difference between the effective interest rate applied and the estimated current market rate is not significant. All of the Association's accounts receivable and other receivables have been reviewed for indicators of impairment.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

8. OTHER ASSETS

	2024	2023
	\$	\$
Current		
Accrued Income ⁽ⁱ⁾	4,599	-
Gift Cards	15,000	-
Prepayments	135,512	158,471
	<u>155,111</u>	<u>158,471</u>

(i) Accrued income comprises interest receivable at 30 June 2024 on term deposits pending maturity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

9. PROPERTY, PLANT & EQUIPMENT

Details of the Association's property, plant and equipment and their carrying amounts are as follows:

	2024	2023
	\$	\$
Land and Buildings		
At cost	2,432,223	2,376,682
Accumulated depreciation	(93,200)	(60,344)
	<u>2,339,023</u>	<u>2,316,338</u>
Leasehold Improvements		
At cost	152,814	152,814
Accumulated depreciation	(100,961)	(96,110)
	<u>51,853</u>	<u>56,704</u>
Plant and Equipment		
At cost	377,192	338,215
Accumulated depreciation	(277,997)	(233,425)
	<u>99,195</u>	<u>104,790</u>
Motor Vehicles		
At cost	346,797	346,797
Accumulated depreciation	(251,086)	(219,182)
	<u>95,711</u>	<u>127,615</u>
Total Property, Plant and Equipment	<u><u>2,585,782</u></u>	<u><u>2,605,447</u></u>

i) All depreciation and impairment charges (or reversals if any) are included within 'Depreciation expenses' and 'Impairment of non-financial assets'.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

9. PROPERTY, PLANT & EQUIPMENT (continued)

a) Movement in carrying amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land and Buildings	Leasehold Improvements	Plant and Equipment	Motor Vehicles	Total
	\$	\$	\$	\$	\$
Carrying amount					
Balance 1 July 2022	2,348,145	59,812	166,611	170,153	2,744,721
Additions	-	2,257	4,368	-	6,625
Depreciation expense	(31,807)	(5,365)	(66,189)	(42,538)	(145,899)
Balance 30 June 2023	2,316,338	56,704	104,790	127,615	2,605,447
Carrying amount					
Balance 1 July 2023	2,316,338	56,704	104,790	127,615	2,605,447
Additions	55,541	0	38,977	0	94,518
Depreciation expense	(32,856)	(4,851)	(44,572)	(31,904)	(114,182)
Balance 30 June 2024	2,339,023	51,853	99,195	95,711	2,585,782

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

9. PROPERTY, PLANT & EQUIPMENT (continued)

b) Impairment, depreciation methods and useful lives

Land and buildings are recognised at historical cost less impairment and depreciation for buildings. All other property, plant and equipment is recognised at historical cost less depreciation.

All assets, excluding freehold land and buildings are depreciated over their estimated useful lives or, in the case of leasehold improvements and certain leased plant and equipment, the shorter lease term as follows:

- Buildings: 15-40 years
- Plant and equipment: 3-15 years
- Leasehold improvements: Life of lease
- Motor vehicles: 3-5 years

Historical cost includes expenditure that is directly attributable to the acquisition of the items. Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably.

The carrying amount of any component accounted for as a separate asset is derecognised when replaced. All other repairs and maintenance are charged to profit or loss during the reporting period in which they are incurred.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in profit or loss.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

10. ACCOUNTS PAYABLE AND OTHER PAYABLES

Accounts payable and other payables are carried at the transaction price minus principal repayments. They represent liabilities for goods and services provided to the Association prior to the end of the financial year that are unpaid and arise when the Association becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

	2024	2023
	\$	\$
Current		
Accounts payable ⁽ⁱ⁾	5,440	33,331
Accrued expenses	83,826	90,163
Other payables ⁽ⁱⁱ⁾	109,517	117,159
	<u>198,783</u>	<u>240,653</u>

i) Accounts payable are non-interest bearing and are normally settled on 30-day terms.

ii) Other payables at reporting date relate to employee entitlement and tax obligations including but not limited to; superannuation payable, PAYG-Withholding and GST obligations.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

11. CONTRACT AND OTHER LIABILITIES

The carrying values of deferred income are considered to be a reasonable approximation of fair value due to their short-term nature.

	2024	2023
	\$	\$
Grant income received in advance ⁽ⁱ⁾	7,032	-
Deferred service income ⁽ⁱⁱ⁾	670,095	530,538
Brokerage funds ⁽ⁱⁱⁱ⁾	33,547	51,505
	710,675	582,043

i) Grant income received in advance is recognised when payments received relate to funding periods or contracted arrangements after 30 June 2024 (2023: 30 June 2023).

ii) Deferred service income represents grant payments received in advance of performance (contract liabilities) that are expected to be recognised as revenue in 2025.

iii) Brokerage funds represent the balance of unused designated funding provided under contractual grant agreements for specific program expenses.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

12. LEASES

i) Amounts recognised in the statement of profit or loss

	2024	2023
	<u>\$</u>	<u>\$</u>
Short-term leases expense	118,225	174,229

ii) Total future lease payments at the end of the reporting period

	2024	2023
	<u>\$</u>	<u>\$</u>
No later than 1 year	111,840	91,086
Between 1 to 5 years	-	-
Greater than 5 years	-	-
Total future lease payments	<u>111,840</u>	<u>91,086</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

13. COMMITMENTS

There were no outstanding commitments, which are not disclosed in the financial statements as at 30 June 2024.

14. RELATED PARTY DISCLOSURES

There were no related party transactions in the 2024 financial year (2023: Nil)

15. KEY MANAGEMENT PERSONNEL COMPENSATION

The totals of remuneration paid to key management personnel (KMP) of the Association during the year are as follows:

	<u>2024</u>	<u>2023</u>
	\$	\$
Key management personnel compensation	191,360	169,068

16. CONTINGENT LIABILITIES & CONTINGENT ASSETS

The Association does not have any contingent liabilities as at 30 June 2023 (2023: Nil).

The Association does not have any contingent assets as at 30 June 2024 (2024: Nil).

17. SUBSEQUENT EVENTS

The Board are not aware of any other matters or circumstances at the date of the report, other than those referred to in this report or the financial statements or notes thereto, that has significantly affected or may significantly affect the operations, the results of operations or the state of affairs of the Association in subsequent financial years.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

18. ASSOCIATION DETAILS

The registered office of
the Association is:

Units 52-54
5 -15 Sharpe Avenue
Karratha WA 6714

The principal places of
business are:

Karratha Office

Units 52-54
5-15 Sharpe Avenue
Karratha WA 6714

South Hedland Office

Units 7 & 9
2 Leake Street
South Hedland WA 6722

Roebourne Office

2 Padbury Street
Roebourne WA 6718

Newman Office

Offices 18-20
4/46 Iron Ore Parade
Newman WA 6753

Principal activities of the Association:

Pilbara Community Legal Service (PCLS) is a Community Legal Centre which provides legal services and valuable community services that help people through difficult and complex situations. PCLS is one of the few community legal centres in Australia that has grown to be a holistic community service with other services complementing the legal service to assist people in their time of need.

These services include financial counselling, tenancy and homelessness support, domestic violence advocacy, outreach and victim support, community migrant settlement, Redress support, family law advice, wills and deceased estates, and criminal injuries compensation.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

19. AUDITORS REMUNERATION

	2024	2023
	\$	\$
<u>Remuneration of the auditor:</u>		
Audit of the financial statements - Moore Australia	11,500	10,000
Grant acquittal services - Moore Australia	6,230	3,200
	<u>17,730</u>	<u>13,200</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

20. FINANCIAL RISK MANAGEMENT

The Association's financial instruments consist mainly of deposits with banks, accounts receivable and payables.

The totals for each category of financial instruments, measured in accordance with AASB 9: Financial Instruments as detailed in the accounting policies to these financial statements are as follows:

	<u>2024</u>	<u>2023</u>
	\$	\$
Financial assets		
Cash and cash equivalents	1,822,413	1,816,869
Accounts receivable and other debtors	10,626	9,925
Total financial assets	<u>1,833,039</u>	<u>1,826,794</u>
Financial liabilities		
Accounts payable and other payables	198,783	240,653
Total financial liabilities	<u>198,783</u>	<u>240,653</u>

Financial assets pledged as collateral

No financial assets have been pledged as security for any financial liability.